GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
HEADQUARTERS: DELHI FIRE SERVICE: NEW DELHI- 110001

आज़ादी का अमृत महोत्सव

No. F6/DFS/MS/SWZ/2026/ 742 Dated: - 30/07/2026

To,

Sh. Saroop Singh (Director),
St. Cecilia's Public School (Junior Wing),
C-12, Vikaspuri, New Delhi- 110018.

Sub.:- Regarding issuance of Fire Safety Certificate in respect of St. Cecilia's Public School at C-12, Vikaspuri, New Delhi- 110018.

Sir,

Please refer to your letter no. St.CPS/2026/27/Gen./8 dated 10.06.2026 on the subject cited above. In this regard, it is observed that the requisite documents of proof are required for examination of the case to ascertain the applicability of fire safety measures, have not been submitted along with application. In particular, the following documents/details are not available:

1. Proof of initial date of operation of school in the building along with affiliation letter.
2. Year of building construction.
3. As built plan through building/local Authority or by registered MCD Architect with signature of owner/occupier.

In view of above, the application for issuance of fire safety certificate is not considered at this stage & rejected. You are requested to re-apply with complete drawing of sanctioned building plan. The occupancy of the building/premises in absence of requisite fire safety measures shall be at the own risk and liabilities of the owner/occupier.

Yours faithfully,

29/07/26

S.K. Dua
Chief Fire Officer
Delhi Fire Service

Copy to:-

1. The Director, Directorate of Education, GNCT of Delhi, Old Secretariat Delhi – 110054.