

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA, NEW DELHI
HEALTH ESTABLISHMENT- II

No. D 215 / 113982/SO (HE-II)/2025

DELHI FIRE SERVICE
HEAD QUARTERS
Govt. of NCT of Delhi
Connaught Place, New Delhi

29 OCT 2025
Dated : 21.10.2025

Received On 7577
Outdoor Clerk

VACANCY CIRCULAR

To,

The Head of Fire Services, Central Govt. / State Govt. / Union Territories /
NDMC / Municipal Corporation of Metropolitan Cities,
Other established Fire Brigade Institutions / Stations

Subject : Filling up of one post of Fire Officer on deputation in New Delhi Municipal Council (NDMC)

Sir/Madam,

The New Delhi Municipal Council intends to fill up 01 (One) post of Fire Officer in the Pay Matrix Level -11 (67700-208700) under 7th CPC on deputation basis, initially for a period of two years on usual terms & conditions from amongst the officers holding the analogous post on regular basis under the Central Govt. and State Govt./Union Territories / NDMC / Municipal Corporation of Metropolitan Cities and other establishment Fire Brigade Institutions / Stations :-

(A) (i) Officers holding analogous posts on regular basis in the parent cadre / department;
or

(ii) With eight (08) years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 9300-34800 + GP Rs. 4600/- (Revised to Level 7 under 7th CPC Pay Matrix) or equivalent in the parent cadre/department and

(B) Possessing the educational qualifications:-

(a) (i) A degree in Science from recognized university/institute or equivalent

(ii) Advance diploma from National Service College, Nagpur or equivalent;

OR

Bachelor's of Engineering (Fire) from recognized university/institute or equivalent;

OR

Having passed membership examination of the Institution of Fire Engineers (UK) or equivalent.

If agreed, we may upload it on website (D.F.)

These
Circulars

31/10/25

DO (FPW-2)
Sir, kindly specify the
mode of circulation i.e.
through B.C. or else
if through B.C. then kindly
mark to DO(M) or
else to AC (Fire)

DO (FPW)

31/10/25

DO (M)

DO (M)

- (b) Possessing seven years' professional experience of Fire Fighting arrangements in Fire Service Organization/Institute preferably of a metropolitan city.

Physical Standard: Height -165 CM, Weight - 50 KG Chest (Expanded) - 86.5 CM.

Note : Person selected / appointed shall have to produce medical fitness certificate from Medical Board of Charak Palika Hospital to the effect that the individual is able bodied and does not have any deficiency in any limb and is not suffering from any contagious disease.

- (c) Departmental Candidate :- The departmental Asst. Fire Officer in the pay scale of Rs. Rs. 9300-34800 + GP Rs. 4600/- (Revised to Level 7 under 7th CPC Pay Matrix) with 08 years of regular service in the grade possessing requisite educational qualification mentioned Para (B) above shall also be considered along with outsiders.

2. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / deptt. Of the Central Govt. shall ordinarily not exceed five years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

3. The circular along with Proforma (Annexure -1) may also be downloaded from NDMC website : www.ndmc.gov.in/vacancy.aspx

4. Application alongwith Curriculum Vitae of the Candidate and attested copies of their qualification and experience certificates, APARs for the last 5 years, Vigilance / Integrity certificate and Cadre clearance must reach through proper channel in the office of the Director (Personnel – II) , New Delhi Municipal Council, Palika Kendra, 5th Floor, Room No. 5016, Sansad Marg, New Delhi-110001 latest by **12.11.2025**. The envelope containing application should be superscripted "**APPLICATION FOR THE POST OF FIRE OFFICER**".

5. Application received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected.

Digitally signed by
SATISH KUMAR
Date: 21-10-2025
12:23:26

(Satish Kumar)
Joint Director (MR Cell)

Copy to :-

1. Dir (IT) - with a request to upload the same on NDMC website.

Copy for kind information please :-

1. PS to Chairman, NDMC
2. PA to Secretary, NDMC
3. PA to OSD (Personnel)
4. PA to Director (Personnel)
5. PA to Director (Fire)